Kabir Menon

BIM Manager

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Summary

BIM manager coordinating project information and model-review routines for a multidisciplinary design consultancy. Clarifies requirements, supports model authors and maintains documented review and issue-resolution processes.

Experience

Feb 2019 - Present

BIM Manager, Example Harbour Design Consultancy

Dubai, United Arab Emirates

- Coordinated Revit discipline models and Navisworks review sessions for a mixed-use project, using Autodesk Construction Cloud for controlled exchanges.
- Maintained the project information delivery schedule and tracked responsibilities with discipline leads.
- Grouped repeated service-zone clashes into an issue register and agreed review packages with discipline leads, linking each decision to a model version and closure check.
- Ran monthly authoring and naming-convention workshops, using reviewed project examples and documented guidance.

Jan 2016 - Jan 2019

BIM Coordinator, Example Harbour Design Consultancy

Dubai, United Arab Emirates

- Coordinated discipline-model exchanges and recorded review issues against agreed submission dates.
- Checked naming and file-version conventions before common-data-environment uploads.

Jul 2013 - Dec 2015

BIM Modeller, Example Cedar Building Design

Dubai, United Arab Emirates

- Produced assigned building model updates from reviewed drawings and resolved comments with the discipline lead.

Education

B.Tech Civil Engineering 2009 - 2013

Example Rivergate Institute

Skills

Information management: BIM execution planning, Information delivery schedules, Common data environments, Documented requirements

Coordination: Model review, Issue tracking, Discipline coordination, Team training

Tools used: Revit, Navisworks Manage, Autodesk Construction Cloud

Fictional sample from ResumeGuru. Names, employers and achievements are illustrative.
www.resumeguru.ai/resume-samples/bim-manager-resume-sample